



# Kingswood

PROPERTY & FINANCIAL SERVICES

## SCALE OF FEES

### FOR LANDLORDS

as of June 2015

|  |   |
|--|---|
| Full Management Service Fee                      | 15% of Rent Due   |
| Part Management Service Fee                      | 12.5% of Rent Due   |
| Letting Only Service Fee                         | 10% of Rent Due   |
| Letting Only Service Fee plus Deposit Protection | 10% of Rent Due plus Tenancy Deposit Protection Fee below   |
| Preparation of Tenancy Agreement                 | £100.00 (landlord's share)  |
| Minimum Fee (in case of early termination)       | £400.00   |
| Issuing Notice of Seeking Possession             | £60.00  |
| Inventories / Schedule of Condition              | Unfurnished Properties;<br>£75.00 – Single Bedroom Property/Studio Flat<br>£90.00 – 2 Bedroom Property plus £15.00 per Additional Bedroom(s)<br><br>Furnished Properties;<br>£90.00 – Single Bedroom Property/Studio Flat<br>£105.00 – 2 Bedroom Property plus £15.00 per Additional Bedroom(s) |
| Tenancy Deposit Protection Cover                 | £50.00 plus Scheme Costs  |
| Administration of NRL Tax Returns                | £150.00 per annum   |
| Re-Direction of Mail Overseas                    | Cost of Postage   |
| Faxes & Overseas Telephone Calls                 | None  |

*Kingswood Lettings and Property Management are a member of The Property Ombudsman Approved Redress Scheme.  
Kingswood Lettings and Property Management are not a member of the Client Money Protection Scheme.*

*We have been advised by HM Customs and Excise that the services which we currently supply are wholly exempt from VAT at present.*